

Colmers Farm Primary School

Leybrook Road
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Rubery
Birmingham
B45 9PB

Head Teacher: Mr Williams
Deputy Headteacher: Miss Hooper
Tel: 0121 716 0444
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6th October 2026

Dear Parent's / Carer's,

I am writing to inform you of a temporary staffing change within the school.

Due to a long-term absence in Year 6, we have made the decision to move **Mrs Platt** to Year 6 for a short period of time to ensure continuity of teaching and learning for the children.

Mrs Platt's experience and knowledge make her well placed to support the Year 6 pupils during this period, and we are grateful for her flexibility in helping us maintain consistency for the children.

We understand that changes in staffing can be concerning, but please be assured that we are committed to providing a smooth transition and ensuring that all pupils continue to receive a high-quality education.

Thank you for your understanding and support. Should you have any questions, please do not hesitate to contact the school office.

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Yours sincerely

Mr Williams
Headteacher

