

# Colmers Farm Primary School

Leybrook Road  
Belton Grove  
Rubery  
Birmingham  
B45 9PB

Senior Head Teacher: Mr Williams  
Deputy Headteacher: Miss Hooper  
Tel: 0121 716 0444  
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11<sup>th</sup> December 2025

Dear Year 6 Pupils,

I am looking for two very special pupils in our school to be our new Head Pupils for this year.

This role will involve:

- Showing visitors around the school;
- Making contributions to the newsletter on occasions;
- Giving speeches promoting the school, where necessary;
- Meeting regularly with the headteacher and deputy headteacher;
- Being an excellent role model for others in your classroom and around school.

To be a head pupil, you must:

- have had a position of responsibility within our school over the last two years e.g. school parliamentarian, vice-school parliamentarian, librarian, OPAL play leader, digital champion or been awarded a governors or headteachers award. If you hold a SAGE silver award or higher you can also apply;
- always demonstrate excellent manners;
- always try your best with your learning;
- be confident when speaking to groups;
- be approachable;
- be good at solving problems (training will be given);
- have good leadership qualities;
- always wear the correct school uniform and be well presented;
- always make excellent choices in the classroom and around school.

To apply for this role you must first write a letter to Mr Williams and Miss Hooper explaining why you would be perfect for this role. The closing date is **Friday 19<sup>th</sup> December**.



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Mr Williams and Miss Hooper will then choose the best candidates, based on the letters, to go into round two. For round two, we will have a school election where everybody will vote for their favourite candidate. The two pupils with the most votes will win.

We look forward to receiving your application.

Yours sincerely,

**Mr Williams and Miss Hooper**