

# Colmers Farm Primary School

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Head Teacher: Mr D. Williams  
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Monday 15<sup>th</sup> May 2023

## **Welcome to Colmers Farm Primary School!**

Dear Parent/Carer,

We are delighted to hear your child is due to start Reception at Colmers Farm Primary School in September 2023. This letter details your child's transition into school. Should anything need to change we will notify you as soon as we are able to.

### **PARENTS' INFORMATION EVENING:**

There will be a Parent's Information Evening on Wednesday 14<sup>th</sup> June from 5pm until 6pm.

- At this meeting, you will be given a pack including:
  - New-starter paperwork to complete,
  - Information about the school such as the uniform list and school meals details,
- You will be asked to sign up for a preferred home visit day for September's planned visits. (We will try to meet as many preferences as possible)
- Please bring along your child's birth certificate/passport so that we can verify your child's DOB.
- We will be giving you a lot of information about starting school and we advise where possible, for children not to come along as they can get bored and cause you to miss some key information. There will not be an opportunity for children to access the classrooms during this visit. If you do not have any alternative, children may come with you as we would like as many parents as possible to attend.

Children are invited to attend three transition visits. It is best if children attend **all** visits. Please enter school through the main school office for all transition visits.

### **VISIT 1 – Friday 23rd JUNE**

- During visit one, children will go into the classrooms accompanied by one adult and join in with the current Reception children and their activities. There will be a maximum of 12 children per 20 minute session. Slots need to be pre-booked by telephoning the school office on 0121 716 0444. The following times will be available on a first come, first served basis:

9:30 – 9:50 am
10:10 – 10:30 am
10:45 – 11:05 am
1:15 – 1:35 pm
1:45 – 2:05 pm

- Following this visit you will receive a letter informing you who your child's teacher will be.



2022-2025



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### VISIT 2 – Wednesday 28<sup>th</sup> JUNE

- During visit two, children will go into the classrooms and join in with the current Reception children and their activities. There will be a maximum of 12 children per 20 minute session. Parents are invited to stay for a drink in the school hall whilst the children go into the classrooms independently. Slots need to be pre-booked by telephoning the school office on 0121 716 0444. The following times will be available on a first come, first served basis:

9:30 – 9:50 am
10:10 – 10:30 am
10:45 – 11:05 am
1:15 – 1:35 pm
1:45 – 2:05 pm

### VISIT 3 WEDNESDAY 5<sup>TH</sup> JULY

- During visit three, the children will come to school as a group of 30 new classmates for either a morning or an afternoon session. You will be notified which class your child is in and which session they will need to attend prior to this day. This 90-minute visit will allow the children to explore the unit and spend time with all the adults who work in the unit.

9:30 am – 11:00 am
1:15 pm – 2:45 pm

### SEPTEMBER HOME VISITS:

At Colmers Farm Primary School, we firmly believe that home visits are an integral part of our induction and transition program. Home visits last 15 minutes and allow us to meet the children in their own environment. Children reflect fondly on these visits and will often refer to them at the start of the school year. The home visit will be completed by your child's new class teacher and another member of the EYFS team.

The home visit provides the opportunity to:

- ✓ re-introduce the class teacher to the children after the summer holidays,
- ✓ discuss anything personal to your child/family, for example who lives where and any medical conditions,
- ✓ ask any questions that you may have about your child starting school,
- ✓ allow the child to lead the meeting and share their likes and dislikes.

The home visit is **not**:

- X** for school staff to judge your house,
  - X** to make you feel 'checked-up' on,
  - X** something to panic about.
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At the Parents' Information Evening, you will have the opportunity to state when you would prefer your home visit to take place. This will be confirmed via letter before the end of the summer term. The following dates will be available:

Wednesday 6 <sup>th</sup> September, 2022	8:45 am – 4:30 pm
Thursday 7 <sup>th</sup> September, 2022	12:30 pm – 3:30 pm
Friday 8 <sup>th</sup> September, 2022	12:30 pm – 3:30 pm

**STARTING SCHOOL:**

School is closed to all children in all year groups on Monday 4<sup>th</sup> and Tuesday 5<sup>th</sup> September, 2023 due to staff training days. To facilitate home visits, new Reception children will start school as detailed below:

- Thursday 7<sup>th</sup> September – 9:00 – 11:00am
- Friday 8<sup>th</sup> September – 9:00 – 11:00am
- Monday 11<sup>th</sup> September – 9:00 – 1:00pm (children will stay for lunch)
- Tuesday 12<sup>th</sup> September – 9:00 – 1:00pm (children will stay for lunch)

Children will start full time 8:35am – 3:15pm from **Wednesday 13th September.**

Children will enter and exit school via the infant playground from September. This playground can be easily accessed through the gates by Rubery Nursery.

If you have any questions or would like any further information, please do not hesitate to contact Miss Galvin, EYFS lead, via the School Office.

Yours sincerely,

Mr Williams, Miss Galvin (EYFS Lead) and the EYFS Team.

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