

**Colmers Farm Primary School**  
**Admissions Arrangements**

**Determined:** Birmingham School Admission Criteria September 2023.

School Name	Colmers Farm Primary School
School Address	Leybrook Road Birmingham B45 9PB
Telephone Number	0121 716 0444
Head Teacher	Mr D.Williams
Admission Number	60
Criteria	<ol style="list-style-type: none"> <li>1. Looked after or previously looked after children.</li> <li>2. EHC plan</li> <li>3. Children with a brother or a sister already at the academy school who will still be in attendance in September 2023.</li> <li>4. Children who live nearest the academy.</li> </ol> <p>Within each of these categories, priority is given to those who live nearest the academy school, calculated based on a straight-line measurement between home and the academy.</p>
Looked after or previously looked after children	<p>The highest priority must be given, unless otherwise provided in this Code, to looked after children and all previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. Previously looked after children are children who were looked after but ceased to be so because they were adopted (or became subject to child arrangements order or special guardianship order).</p> <p>All references to previously looked after children in this Code mean such children who were adopted (or subject to child arrangements orders or special guardianship orders) immediately following having been looked after and those children who appear to the admission authority</p>

	<p>to have been in state care outside of England and ceased to be in state care as a result of being adopted. Oversubscription criteria must then be applied to all other applicants in the order set out in the arrangements.</p>
Children with EHC Plan	<p>Any child with a statement of special educational needs is required to be admitted to the school that is named in the statement. This gives such children overall priority for admission to the named school. This is not an oversubscription criterion.</p>
Sibling	<p>Siblings (brothers or sisters) are considered to be those children who live at the same address and either: i. have one or both natural parents in common; or ii. are related by a parent's marriage; or iii. are adopted or fostered by a common parent.</p> <p>Unrelated children living at the same address, whose parents are living as partners, are also considered to be siblings.</p>
Distance	<p>Distances are calculated based on a straight-line measurement between the applicant's home address and a point decided by the academy school (Main Entrance, Colmers Farm). The Local Authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address and the address of the academy.</p>
Shared Responsibility	<p>Where parents have shared responsibility for a child, and the child lives with both parents for part of the week, then the main residence will be determined as the address where the child lives the majority of the week. Parents may be requested to supply documentary evidence to support the address used.</p>
Final Qualifier	<p>In a very small number of cases, it may not be possible to decide between the applications of those pupils who are the final qualifiers for a place, when applying the published admission criteria. For example, this may occur when children in the same year group live at the same address, or if the distance between the home and academy is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or</p>

	<p>all of the children would cause the Published Admission Number for the child's year group to be exceeded, the Local Authority will use a computerised system to randomly select the child to be offered the final place. In the event of this occurring with twins or other multiple birth applicants, academies will be asked to admit over their Published Admission Number to accommodate the pupils.</p>
<p>Waiting Lists</p>	<p>Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the academy's school list in accordance with the order of priority for offering places. Waiting lists will be maintained until the end of each academic year.</p>
<p>Appeals</p>	<p>Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the School Admissions and Pupil Placements Service on 0121 303 1888 to request an appeal form. Appeals will be heard by an independent panel.</p>
<p>In-Year Applications</p>	<p>Applications made outside the normal admissions round (in-year admissions) should be made directly to the academy school. Parents/carers can apply for a place for their child at any time and to any academy school. On receipt of an in-year application, the academy school will notify the local authority of both the application and its outcome, to allow the local authority to keep up to date with figures on the availability of school places in Birmingham. You can download a copy of the Birmingham City Council in-year application form from <a href="#">here</a></p>